

CITY OF MANSON, IOWA  
APPLICATION FOR APPOINTMENT TO A CITY COUNCIL APPOINTED BOARD, COMMISSION,

Date: \_\_\_\_\_

**BOARD, COMMISSION, or COMMITTEE:** \_\_\_\_\_  
Library Board of Trustees

**GENDER BALANCE:** Section 69.16A of the Iowa Code requires gender balance on those City Boards and Commissions required or governed by state law unless the City has made a good faith effort for a period of three months to appoint a qualified person. This affects and includes: Airport Board of Trustees; Civil Services Commission; Human Rights Commission; Library Board of Trustees; and Planning and Zoning Commission.

**GENERAL INFORMATION**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Home Address \_\_\_\_\_  
Street City/State Zip Code

Email \_\_\_\_\_

Employer \_\_\_\_\_ Employer Phone \_\_\_\_\_

Business Address \_\_\_\_\_  
Street City/State Zip Code

**PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS:**

Are you a Manson resident?       Yes       No      How many years have you been a resident? \_\_\_\_\_

Are you a registered voter?       Yes       No

Have you reviewed the Ordinance or Resolution establishing the Board, Commission, or Committee you are applying for?

Yes       No      (If no, please contact the City Clerk's Office at 712-469-3759 to obtain a copy.)

**SERVING ON A BOARD** - Are you currently serving on any other City Council appointed Board, Commission, or Committee?

Yes       No      If **yes** list here: \_\_\_\_\_

It is the general policy of the City to allow a person to serve on only one City Council appointed Board, Commission, or Committee at any give time. If you answered **yes**, please explain why Council should make an exception to the general policy and allow you to serve on multiple Boards, Commissions, or Committees:

Have you previously served on any other City Council appointed Board, Commission, or Committee?

Yes       No      If **yes** list here: \_\_\_\_\_

**COMMUNITY INVOLVEMENT** - Please describe your past and present community involvement including voluntary, social, city, church, school, business, and/or professional associations you have been involved in and are applicable to this application. (Include dates of involvement and any offices or leadership positions held if possible.)

**STATE, COUNTY, or MUNICIPAL BOARDS or COMMISSIONS** - List any you are presently serving on:

**SPECIAL QUALIFICATIONS** - Please list any special qualifications for serving on a City Council appointed Board, Commission, or Committee including skills, training, licenses, and certificates that are applicable:

**INTEREST** - State why you would like to volunteer to serve and what contributions you believe you can make:

**CONFLICT OF INTEREST** - Chapters 362.5, 362.6, 403.16, and 403A.22 of the Code of Iowa describe potential conflicts of interest for City officials. A Disclosure of Interest Statement as well as the aforementioned Iowa Code has been attached to this application for your review. **If you have any questions regarding this issue, please contact the City Attorney (Mark Crimmins) at 515-573-2191.** Are you aware of any conflict of interest or potential conflict of interest that may prevent you from carrying out your responsibilities on this Board, Commission, or Committee in the best interest of the City of Manson? If so, please describe:

**PERSONAL REFERENCES** - Please list 2 references; the City Council may contact your references:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

I understand the role and responsibilities of membership on this City Council appointed Board, Commission, or Committee, and I am willing to serve. In applying for appointment, I understand the City Council may make inquiries in the community pertinent to my appointment. I also understand that as a member of any Board, Commission, or Committee, I may be dismissed from the Board, Commission, or Committee membership for making untrue or discriminatory statements about others, including members of protected classes.

If appointed, I am willing to attend the designated Board, Commission, or Committee training.  Yes  No

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Applications are kept on file and active for 18 months from the date you file. A separate application must be completed for each Board, Commission, or Committee on which you would consider serving. File applications with the City Clerk's office in person or by mail: 1015 13th Street, Manson, Iowa 50563; or email to [mansonia@ncn.net](mailto:mansonia@ncn.net). Thank you!